**Student Title: Magee, Tim OL 203 Assignment 4**

**Student Date: Date of Student Assignment Here**

**Magee Example Project OL 203 Assignment 4**

**Online Learning: OL 203 Designing and Funding Non Profit Projects. The Community Focus**

**Center for Sustainable Development:** <https://nonprofit.csd-i.org/ol-203-designing-and-funding-non-profit-programs-3/>

**Use this Document as your template for your assignment.**

**Assignment 4**

**Part One. Incorporating your project refinements into your management documents**

Since I didn't make many changes to my original project outline this was a fairly easy project for me. I simply had three activities to modify with the same addition: a volunteer coordinator:

[Activity 1]. Form a community garden team which includes staff members, volunteers, a volunteer coordinator, and community members to assess feasibility and develop a plan.

I then modified the activities in my logframe necessary to fulfill my modified outputs and modified my monitoring and evaluation indicators. Because I've had practice doing this before, and because I was able to follow the model in my log frame, I was able to do this in about 5 minutes.

I then went to my budget, and because the new activities were very similar to the activities in my original project, I made the decision to simply copy two of my sub-activities from the budget, modify them to say volunteer coordinator and paste them into the three sub-goals. Then with a combination of copy/paste from the log frame to the new budget section and simply typing in a few minor modifications I very quickly had the text portion of the budget fixed up. I then just went down through my unit costs and the time frames that I felt that I needed for the new sub-activities and I was done. I was able to do this in less than 15 minutes.

I modified the schedule in exactly the same way—by copy/pasting the three modified outputs into the and then adjusting my bar chart to meet the additional time frame.

I now have the management tools that I need to launch an implement the project -- and a revised and improved set of documents to share with my donor partner. Since these improvements are based upon both community input and evidence based research—I think she will be impressed.

**Part Two. Feedback and ownership.**

I met with six of the members of my workshop from two weeks ago. This particular group has been my most consistent set of contacts over the past six months as the project has been developing. On the one hand they seem to have the best grasp of the project from the group of community members, on the other hand they seem to have the community's interest in mind. So they're a good group and I enjoy working with them.

As I suspected, there weren't any surprises since they have seen this project slowly unfold over a number of months. They actually know all about it—and they know as much about the practical aspects of the project as I do. They seem pretty happy that I stayed with this program for so long and have been consistent in pushing the project forward and keeping them informed.

In these meetings I try to represent myself as someone who's just temporarily in support of what they're trying to do—this is their community-based project.

They really enjoyed seeing the synthesis that I prepare of their comments from the workshop and to see how I organized them and then compared them to the project outline. They felt that everything that I showed them was in agreement with what they said that the workshops.

**Part Three. Pre-preparation for the leadership workshop**

I then discussed with this core group the idea about an oversight committee. This wasn't the first time that I had brought it up to them—but I let them know that in two weeks we would actually have a workshop for formalizing the committee, and begin organizing it and providing training. I emphasized that the basis for this was to make sure that they were fully engaged in the project and how this could lead to long term sustainability. I asked them to speak among themselves over the next two weeks and to choose a representative example of community members who could serve on the committee.

They seemed excited about this announcement because it indicates to them that the project is about to launch. Although they realize that I've been working consistently on the project development in the past five months—they are ready to get going. They agreed to do this, and we set the meeting up for October 3.

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