**Student Title: Magee, Tim OL 204 Assignment 5**

**Student Date: Date of Student Assignment Here**

**Magee Example Project OL 204 Assignment 5**

**Online Learning: OL 204 Designing and Funding Non Profit Projects. The Community Focus**

**Center for Sustainable Development:** <https://nonprofit.csd-i.org/ol-204-designing-and-funding-non-profit-programs-4/>

**Use this Document as your template for your assignment.**

**Assignment Five. Participatory Monitoring and Evaluation (PME): Community Based M&E Plan**

**Simplifying your monitoring and evaluation plan was user-friendly indicators**

**Part One. Community Based Logframe with M&E Indicators**

I went back to assignment one and identified the portion of the project log frame that I shared with the community committee. I opened up my original logframe and saved it as:Magee, OL 204 Assignment Five Logframe with Community Based Indicators for M&E Plan.doc

I focused on my first sub-goal. I then opened up one of this week's resources: CARE - Framework Of Milestones and Indicators for Community-Based Adaptation for ideas of indicators to use in my log frame. Since I'm working at the community/household level I chose representative indicators from their household framework that I could use in my log frame. I also took advantage of the Intercooperation document for ideas for indicators for outputs that weren’t covered in the CARE document.

I deleted my indicators and means of verification, and pasted/wrote in the new indicators is necessary into my log frame at the outputs and sub-goals/outcomes level. The modifications that I made were based upon what I've learned from the community about their priorities for the project’s impact—and also about their cultural form of communication; I wanted these new indicators to be approachable, user-friendly, and comfortable for the community.

I noticed that the M&E actions and indicators were probably the same ones that will be used by the community after project handover—so they will get plenty of practice in this process during the project itself.

Over the next few months as I meet with the committee, I plan on beginning to introduce this simplified log frame with the new indicators. The simplified log frame won't offer any surprises—since it's very similar to what I gave them a few weeks ago—but I want to see their reaction to the indicators and get their feedback.

Upon project handover I fully intend to simplify this M&E plan even further so that it's only reflecting the outcomes and impacts of the project since most of the outputs will have been completed by then.

**Part Two. Community Based M&E Schedule**

I also went back to Assignment One to find a copy of the schedule which I shared with the community.

I saved the schedule as:

Magee, OL 204 Assignment Five Schedule for Community M&E Plan.xls

I focused on the first sub-goal. I left the monthly blue bars in place. I then made some decisions about what to include on the schedule (for doing with the community) and what not to include. Because of the nature of my job I have to monitor detailed activity, whereas this is not so important from the community's long-term vantage.

I put a star on the squares in the schedule where I felt the community should be participating in the ongoing monitoring. The resulting M&E schedule is remarkably simpler than our organization’s M&E schedule.

It looks like a lot of stars on the new schedule—but that's just because the monitoring activities are spread out through the project activities. Really, there is only one participatory mapping activity (that is split graphically in two on the schedule) and one survey of five general questions that are spread across their five constituent outputs on the schedule. So the community will really only need to two things to fulfill the monitoring requirements.

Please download my log frame and schedule examples from the download course documents page to see what this looks like.

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