## **Assignment Four Homework Instructions**

**Online Learning** 

OL 202: Learn How to Design, Fund and Manage Nonprofit Programs

Center for Sustainable Development: https://nonprofit.csd-i.org/ol-240-design-fund-manage-nonprofit-programs/

#### This week's resources:

Magee Example Project
Assignment Four Discussion

Download Class Documents: Assignment Four Student Project Schedule Template to Fill In

# **Assignment Four: The Project Schedule**

**Getting Started** 

For this assignment I have prepared an example schedule for all four of my project's outputs.

#### Part 1.

## Cutting and pasting sub-goals, the outputs, and the activities into an Excel spreadsheet

Go to Download Class Documents and download the Assignment Four Student Project Schedule Template to Fill In. It's an Excel spreadsheet. Open up your log frame from Assignment Two; it's a Word document.

Cut-and-paste from the Word document into the Excel document your sub-goals, outputs, and activities right over the top of mine.

Adjust the blue squares to meet the timeframe requirements for your project.

#### Part 2.

# Share your project with a colleague this week for feedback.

Share your project informally with your boss, your professor, someone in the development world for feedback; make an appointment with one colleague by the end of this week.

### The homework to turn in will:

- 1. A detailed project schedule.
- 2. A list of who you informally shared your project with and a note about their comments

Go to OL 22 Assignment Four Student Project Schedule Template to Fill In to see what this could look like.

See you next week.

Tim Magee

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