

Title: Magee, OL 203 Assignment Four - Logframe Template to Fill In with Modifications					
Date: September 21, 2015					
OL 203 Assignment Four Student Logframe Template to Fill In - Annotated					
500 families will enjoy improved nutrition & food security through a community garden, food surplus donations & a client choice food pantry program.					
Problem Statement					
<p>[Problems and underlying causes] (1) 1,000 small children from 500 families in four cities surrounding Claremont, California, suffer a lack of access to sufficient fruits, vegetables, and meat products due to a lack of a place for raising their own vegetables and a lack of a program for collecting surplus food from restaurants and grocery stores. (2) They also suffer from an inability to choose their weekly food products from food pantries due to a lack of knowledge of family nutrition for better stocking the food pantries and in making healthy choices in the selection of food. These challenges contribute to [Negative Impacts] (a) families suffering from food insecurity and a lack of food diversity that reduces (b) their children's ability to concentrate in school (c) and also reduces the ability of adults to lead the productive, meaningful, prosperous lives they need to leave the cycle of poverty.</p>					
<p>Objectively Verifiable Indicators Means of Verification</p>					
<p>Goal [Short-term and medium-term outcomes of the activities/outputs/sub-goals of the project]</p> <p>1,000 small children from 500 families in four cities surrounding Claremont, California, will [Underlying causes to problems as if they have been solved] (1) have access to sufficient fruits, vegetables, and meat products through a community garden program and through a restaurant, and grocery store donation program. (2) They will also enjoy better family nutrition and the ability to individually choose their food allotment through a client choice food pantry program. These opportunities contribute to [Positive Impacts] (a) family food security and food diversity. These opportunities also improve (b) their children's ability to concentrate in school (c) and also improve the ability of adults to lead the productive, meaningful, prosperous lives they need to leave the cycle of poverty.</p>					
<p>[Long-term positive outcome] Impact 1,000 small children from 500 families in four cities surrounding Claremont, California have sufficient food and better nutrition and lead healthy, prosperous, productive lives.</p>					
<p>(1) Sub-Goal 1 (Objective) [sub-components of the main goal, which when added together describe the main goal]</p>					
<p>Community garden program [Short-term positive outcome influencing mid-term positive outcome] 50% of 1,000 small children from 500 families in four cities surrounding Claremont will be able to have access to sufficient fruits and vegetables through a community garden program Outcome [Medium-term positive outcome leading to long-term positive outcome (Impact)] 1,000 small children from 500 families adopt a family gardening into their lives allowing children to grow and develop properly, be able to participate in education, and be prosperous, productive members of their communities.</p>					
<p>Output 1.1 [sub-components of the sub-goal, which when added together describe the sub-goal] Form a community garden team which includes staff members, volunteers, volunteer coordinator and community members to assess feasibility and develop a plan. Staff and community members will learn to come together as a program planning team Copy of sign-in sheets and photos of the workshops; Copy of signed visit sheets, field staff notes, schedule and photos</p>					
<p>Activity 1.1.1 Solicit recommendations for members of the garden team; hold a meeting and meet with interested parties Solicitation prepared; meeting organized and held Printed copy of solicitation and responses; copy of attendance and meeting schedule – or photos</p>					
<p>Activity 1.1.2 Discuss the purpose of the team and ask volunteers. Select final team members. Prepare plan for the meeting Copy of team list</p>					
<p>Activity 1.1.3 Assess individual capabilities and interests Prepare survey Copy of survey</p>					
<p>Activity 1.1.4 Assign team member groups and duties Prepare group list Copy of group list too much I can</p>					
<p>Output 1.2 [sub-components of the sub-goal, which when added together describe the sub-goal] Research different community garden programs, and visit local community gardens Community garden team learn about different types of garden programs and be able to report back to the organization Research notes and field staff notes and photos</p>					
<p>Activity 1.2.1 Conduct Internet research on different kinds of community garden programs 20 community garden websites plus 10 community garden studies have been researched Printed copies of most viable programs and studies</p>					
<p>Activity 1.2.2 Research local community gardens in Claremont and surrounding communities 10 community garden websites have been researched Printed copies of most viable programs and studies</p>					
<p>Activity 1.2.3 Analyze and compare the most appropriate national programs to programs available to visit in the greater Claremont area The five most appropriate national programs have been compared to five local community gardens Copy of one page report on the comparison</p>					
<p>Activity 1.2.4 Visit the most appropriate community gardens near to Claremont and arrange meetings with organizers for ideas that would work our organization Three local community gardens have been identified, visited and staff meetings have been held Name and addresses of three community gardens, field staff notes on visits and meetings, and photos</p>					
<p>Output 1.3 [sub-components of the sub-goal, which when added together describe the sub-goal] Research potential garden plot locations. Potential, accessible garden plot locations have been identified—and cost for gaining access clearly described Name and addresses of three potential garden plot locations, field staff notes on visits and meetings, and photos; report on costs.</p>					
<p>Activity 1.3.1 Contact local cities and institutions that may have parcels of land community gardens available 10 cities and institutions have been approached about parcels of land Name and addresses of three cities are institutions with potential garden plot locations, field staff notes on</p>					

				visits and meetings, and photos; report on costs	
	Activity 1.3.2	Report to board with findings and recommendation; request preliminary board approval	The board has been appraised of potential parcels of land and recommendations; the board has voted on the most appropriate option	Copy of report to board, board minutes, and photos	
	Activity 1.3.3	Re-contact the city your institution with board recommendation and discuss project implementation	The city or institution has been approached with an initial approval and project implementation is been discussed	Copy of report to city or institution and a report of their response	
Output 1.4 [sub-components of the sub-goal, which when added together describe the sub-goal]	10% of 500 families participated in a survey to gauge interest and also to better understand the things they would like to grow		100 families participate in a survey and express their level of interest and what they would like to grow	Copy of an analysis report of survey	
	Activity 1.4.1	Develop a survey designed to gather information about community member interest and types of things they would like to grow	Survey prepared	Copy of survey	
	Activity 1.4.2	Work with volunteers and community garden team members to present the survey to community members	Community garden team members and volunteers presented the survey to 100 community members	Copy of survey results	
	Activity 1.4.3	Tabulate results of the survey	The results of the survey were tabulated	Copy of report on survey tabulation	
Output 1.5 [sub-components of the sub-goal, which when added together describe the sub-goal]	Work with a nutritionist to determine feasibility, appropriate crops – and develop a simple gardening and nutrition workshop.		100 families and the community garden team members learn the nutritional benefits of a community garden program	Copy of report, field staff notes and photos	
	Activity 1.5.1	Identify a nutritionist willing to partner on the project and make an appointment	A nutritionist has been identified and an appointment made	Name of nutritionist and date of appointment	
	Activity 1.5.2	Present findings from community survey	The nutritionist was presented with the results of the community garden survey	Copy of report on the results of the community garden survey	
	Activity 1.5.3	Ask nutritionist to identify nutritionally sound food crops a can be grown in a garden	The nutritionist identified necessary a nutritious crops can be grown in a community garden	Copy of the list of crops	
	Activity 1.5.4	Compare nutritionist's list to survey list and develop a finalized list of things request as donations	The nutritionist list was compared to the community members list and appropriate finalized list was developed	Copy of finalized crop list for the community garden	
Output 1.6 [sub-components of the sub-goal, which when added together describe the sub-goal]	Develop or revise a detailed plan (logframe), budget, and timeframe for launching the community garden program.		A detailed plan, budget, and timeframe for launching the community garden program has been developed or revised.	Copy of detailed plan, budget, timeframe	
	Activity 1.6.1	Develop or revise a detailed log frame for the community garden project	A detailed log frame was completed	Copy of the detailed log frame	
	Activity 1.6.2	Develop or revise a detailed budget for the community garden project	A detailed budget was completed	Copy of the detailed budget	
	Activity 1.6.3	Develop or revise a detailed timeframe for the community garden project	A detailed timeframe was completed	Copy of the detailed timeframe	
	Activity 1.6.4	Present detailed log frame, budget and timeframe to the board for preliminary approval	The board has been appraised of the detailed plan, budget, and timeframe; the board has voted on the most appropriate option	Copy of report to board, board minutes, and photos	
Output 1.7 [sub-components of the sub-goal, which when added together describe the sub-goal]	Assess funding possibilities.		A survey of potential funding opportunities has been assessed	Copy of funding assessment	
	Activity 1.7.1	Send newsletter to existing donor base proposing a gala at the potential community garden site	Content for newsletter was prepared; newsletter was sent	Copy of newsletter and report on opening click through rates	

	Activity 1.7.2	Organize the gala and ask for volunteers to assist in preparation and manning the gala	The gala was organized and volunteers selected	Copy of attendance ; copy of schedule	
	Activity 1.7.3	Gala with existing donor bases held at the potential community garden site	100 potential donors attended the gala	Notes from field staff, quotes from existing donor base, photos with donors	
	Activity 1.7.4	Send newsletter to existing donor base with highlights of the gala and a donation request	Content for newsletter was prepared; newsletter was sent	Copy of newsletter and report on opening click through rates. Report on donations received.	
	Activity 1.7.5	Determine whether donations from this initial donor request is an indication that there sufficient interest for funding the project	The report was generated indicating the level of donor interest and funds raised	Copy of report	
	Activity 1.7.6	Make a list of other key players that can provide funding and in-kind services such as community-based organizations, foundations, or cities and institutions	A list of key potential donors has been developed	Copy of lists	
Output 1.8 [sub-components of the sub-goal, which when added together describe the sub-goal]	20% of 500 families participated in workshops and follow-up in family nutrition and home garden planning for nutrition and follow up for 3 months		100 families learn the health benefits and techniques of planning and utilizing home gardens for family nutrition and adopt it for 12 months	Copy of sign-in sheets and photos of the workshops; Copy of signed visit sheets, field staff notes, schedule and photos	
	Activity 1.8.1	Develop workshop lesson plan; collect/develop workshop materials	Lesson plan prepared, workshop materials collected	Printed copy of lesson plan, delivery or purchase receipts of materials – or photos	
	Activity 1.8.2	Arrange workshop meetings with communities	Prospective attendees filled in sign-up sheets for workshops & schedules prepared	Copy of sign-up sheet; copy of schedule	
	Activity 1.8.3	Present workshops	Members of 100 families attend workshops on hand washing	Copy of sign-in sheets and photos of the workshops	
	Activity 1.8.4	Provide 3 months follow-up	Families visited once a month for 3 months after workshops	Copy of signed visit sheets, field staff notes, schedule and photos	
Output 1.9 [sub-components of the sub-goal, which when added together describe the sub-goal]	20% of 500 families participated in workshops on forming beds and planting seeds and follow-up for 3 months		100 families prepare and plant home gardens for family nutrition and adopt it for 6 months	Copy of sign-in sheets and photos of the workshops; Copy of signed visit sheets, field staff notes, schedule and photos	
	Activity 1.9.1	Develop workshop lesson plan; collect/develop workshop materials	Lesson plan prepared, workshop materials collected	Printed copy of lesson plan, delivery or purchase receipts of materials – or photos	
	Activity 1.9.2	Arrange workshop meetings with communities	Prospective attendees filled in sign-up sheets for workshops & schedules prepared	Copy of sign-up sheet; copy of schedule	
	Activity 1.9.3	Present workshops	Members of 100 families attend workshops on planting gardens	Copy of sign-in sheets and photos of the workshops	
	Activity 1.9.4	Provide 3 months follow-up	Families visited once a month for 6 months after workshops	Copy of signed visit sheets, field staff notes, schedule and photos	
(2) Sub-Goal 2 (Objective) [sub-components of the main goal, which when added together describe the main goal]					
Restaurant and Grocery Store Surplus Food Donation Program [sub-components of the sub-goal, which when added together describe the sub-goal]	[Short-term positive outcome influencing mid-term positive outcome] 50% of 500 families in four cities surrounding Claremont will be able to have access to sufficient fruits, vegetables, and meat products through a restaurant, and grocery store donation program.		Outcome [Medium-term positive outcome leading to long-term positive outcome (Impact)]	50% of 500 families in four cities surrounding Claremont adopt good overall nutrition and food security practices into their lives through a restaurant, and grocery store donation program allowing children to grow and develop properly and be able to participate in education, and be prosperous, productive members of their communities.	
Output 2.1	Form a Restaurant and Grocery Store Donation team (which includes staff members, volunteers, volunteer coordinator and community members) to assess feasibility and develop a plan		Staff and community members will learn to come together as a program planning team	Copy of sign-in sheets and photos of the workshops; Copy of signed visit sheets, field staff notes, schedule and photos	
	Activity 2.1.1	Solicit recommendations for members of the restaurant, and grocery store team; hold	Solicitation prepared; meeting organized and held	Printed copy of solicitation and responses; copy of attendance and meeting	

	Activity 2.1.2	Discuss the purpose of the team and ask volunteers. Select final team members.	Prepare plan for the meeting	Copy of team list	
	Activity 2.1.3	Assess individual capabilities and interests	Prepare survey	Copy of survey	
	Activity 2.1.4	Assign team member groups and duties	Prepare group list	Copy of group list too much I can	
Output 2.2	Research different restaurant and grocery store donation programs and visit local food pantries, restaurant and grocery stores participating in program		Restaurant and grocery store team learn about different types of donation programs and be able to report back to the organization	Research notes and field staff notes and photos	
	Activity 2.2.1	Conduct Internet research on different kinds of restaurant and grocery store programs	20 restaurants and grocery store program websites plus 10 restaurant and grocery store program studies have been researched	Printed copies of most viable programs and studies	
	Activity 2.2.2	Research local restaurant and grocery store programs in Claremont and surrounding communities	5 local restaurant and grocery store program websites have been researched	Printed copies of most viable programs and studies	
	Activity 2.2.3	Analyze and compare the most appropriate national programs to programs available to visit in the greater Claremont area	The five most appropriate national programs have been compared to five local programs	Copy of one page report on the comparison	
	Activity 2.2.4	Visit the most appropriate potential restaurants and grocery stores near to Claremont and arrange meetings with organizers for ideas that would work our organization	Three local potential restaurants and grocery stores have been identified, visited and staff meetings have been held	Name and addresses of three potential restaurants and grocery stores, field staff notes on visits and meetings, and photos	
Output 2.3 [sub-components of the sub-goal, which when added together describe the sub-goal]	Research product availability, transportation, pickup and delivery, and manpower requirements.		Potential, restaurants and grocery stores have been identified—and product availability, transportation, pickup and delivery, and manpower requirements clearly described	Copy of sign-in sheets and photos of the workshops; Copy of signed visit sheets, field staff notes, schedule and photos	
	Activity 2.3.1	Contact 3 restaurants and grocery stores that may have potential donations available	3 restaurants and grocery stores have been approached about potential donations	Copy of report on three potential restaurants and grocery stores, field staff notes on visits and meetings, and photos.	
	Activity 2.3.2	Discuss with restaurant and grocery store staff transportation, pickup and delivery, and manpower requirements	Transportation, pickup and delivery, and manpower requirements has been discussed with restaurant and grocery store staff	Copy of report on discussions, field staff notes on visits and meetings, and photos.	
	Activity 2.3.3	Report to board with findings and recommendation; request preliminary board approval	The board has been appraised of potential restaurants and grocery stores and recommendations; the board has voted on the	Copy of report to board, board minutes, and photos	
	Activity 2.3.4	Re-contact the restaurants and grocery stores with board recommendation and discuss project implementation	The restaurants and grocery stores have been approached with an initial approval and project implementation is been discussed	Copy of report to restaurants and grocery stores and a report of their response	
Output 2.4	10% of 500 families participated in a survey to gauge interest and also to better understand the things they would enjoy from a program such as this		100 families participate in a survey and express their level of interest and what they would enjoy from a program such as this	Copy of an analysis report of survey	
	Activity 2.4.1	Develop a survey designed to gather information about community member interest and types of things they would enjoy from a program such as this	Survey prepared	Copy of survey	

	Activity 2.4.2	Work with volunteers and restaurant and grocery store team members to present the survey to community members	Community restaurant, and grocery store team members and volunteers presented the survey to 100 community members	Copy of survey results	
	Activity 2.4.3	Tabulate results of the survey	The results of the survey were tabulated	Copy of report on survey tabulation	
	Activity 2.4.4	Provide 3 months follow-up	Families visited once a month for 3 months after workshops	Copy of signed visit sheets, field staff notes, schedule and photos	
Output 2.5	Work with a nutritionist to better understand a healthy diversity of products identified by restaurants and grocery stores		100 families and the restaurant and grocery store team members learn the nutritional benefits of a restaurant and grocery store donation program	Copy of report, field staff notes, and photos	
	Activity 2.5.1	Identify a nutritionist willing to partner on the project and make an appointment	A nutritionist has been identified and an appointment made	Name of nutritionist and date of appointment	
	Activity 2.5.2	Present findings from community survey	The nutritionist was presented with the results of the community survey of the types of things they would enjoy from a program such as this	Copy of report on the results of the community survey	
	Activity 2.5.3	Ask nutritionist to identify nutritionally sound and safe food supplies that could be donated by restaurants and grocery stores	The nutritionist identified nutritionally sound and safe food supplies that could be donated by restaurants and grocery stores	Copy of the list of potential food supply donations	
	Activity 2.5.4	Compare nutritionist's list to survey list and develop a finalized list of things to solicit as donations	The nutritionist list was compared to the community members list and appropriate finalized list was developed	Copy of finalized food donations for the community garden	
Output 2.6 [sub-components of the sub-goal, which when added together describe the sub-goal]	Use this information to determine feasibility and develop a detailed working plan, budget and timeframe.		A detailed plan, budget, and timeframe for launching the community garden program has been developed or revised.	Copy of detailed plan, budget, timeframe	
	Activity 2.6.1	Develop or revise a detailed log frame for the restaurant and grocery store program	A detailed log frame was completed	Copy of the detailed log frame	
	Activity 2.6.2	Develop or revise a detailed budget for the restaurant and grocery store program	A detailed budget was completed	Copy of the detailed budget	
	Activity 2.6.3	Develop or revise a detailed timeframe for the restaurant and grocery store program	A detailed timeframe was completed	Copy of the detailed timeframe	
	Activity 2.6.4	Present detailed log frame, budget and timeframe to the board for plenary approval	The board has been appraised of the detailed plan, budget, and timeframe; the board has voted on the most appropriate option	Copy of report to board, board minutes, and photos	
Output 2.7	Assess funding possibilities		A survey of potential funding opportunities has been assessed	Copy of funding assessment	
	Activity 2.7.1	Send newsletter to existing donor base proposing a gala at the potential restaurant and grocery store program	Content for newsletter was prepared; newsletter was sent	Copy of newsletter and report on opening click through rates	
	Activity 2.7.2	Organize the gala and ask for volunteers to assist in preparation and manning the event	The gala was organized and volunteers selected	Copy of attendance ; copy of schedule	
	Activity 2.7.3	Gala with existing donor bases held at a potential grocery store	100 potential donors attended the gala	Notes from field staff, quotes from existing donor base, photos with donors	

		Send newsletter to existing donor base with highlights of the gala and a donation request	Content for newsletter was prepared; newsletter was sent	Copy of newsletter and report on opening click through rates. Report on donations received.	
	Activity 2.7.4	Determine whether donations from this initial donor request is an indication that there sufficient interest for funding the project	The report was generated indicating the level of donor interest and funds raised	Copy of report	
	Activity 2.7.5	Make a list of other key players that can provide funding and in-kind services such as community-based organizations, foundations, or cities and institutions	A list of key potential donors has been developed	Copy of lists	
Output 2.8 [sub-components of the sub-goal, which when added together describe the sub-goal]	Fine-tune the restaurant and grocery store program based upon the consultations and interviews and officially launch a simplified 60 day pilot program		A simplified 60 day pilot program for the restaurant and grocery store program based has been launched	Copy of signed visit sheets, field staff notes, schedule and photos	
	Activity 2.8.1	Develop a transportation, pickup, delivery and volunteer schedule	Transportation, pickup, delivery and volunteer schedule prepared	Copy of transportation, pickup, delivery and volunteer schedule	
	Activity 2.8.2	Have a final meeting with restaurant and grocery store contacts to clarify details	A final meeting with restaurant and grocery store contacts to clarify details was held	Copy of meeting notes	
	Activity 2.8.3	Pick up first weekly donation and deliver to food bank	First weekly donation and delivery to food bank accomplished	Copy of pick up and delivery documents	
	Activity 2.8.4	Evaluate first pick up and delivery and fine tune program	The first pick up and delivery was evaluated and the program fine-tuned	Copy of evaluation notes	
	Activity 2.8.5	Evaluate first 30 days pilot program	The first 30 days of pick up and delivery were evaluated and the program fine-tuned	Copy of evaluation notes	
	Activity 2.8.6	Evaluate pilot program prior to full program launch	The pilot program was evaluated prior to full program launch	Copy of evaluation notes	
(3) Sub-Goal 3 (Objective) [sub-components of the main goal, which when added together describe the main goal]					
Client Choice Food Pantry program [sub-components of the sub-goal, which when added together describe the sub-goal]	[Short-term positive outcome influencing mid-term positive outcome] 50% of 1,000 small children from 500 families in four cities surrounding Claremont will be able to enjoy better family nutrition and the ability to individually choose their food allotment through a client choice food pantry program		Outcome [Medium-term positive outcome leading to long-term positive outcome (Impact)]	50% of 500 families in four cities surrounding Claremont adopt good overall nutrition and food security practices into their lives through a client choice program allowing children to grow and develop properly and be able to participate in education, and be prosperous, productive members of their communities.	
Output 3.1	Set up a Client Choice team (with one staff member, one volunteer, a volunteer coordinator and one community client) to research feasibility and develop a plan for the Client Choice Program		Staff and community members will learn to come together as a client choice planning team	Copy of sign-in sheets and photos of the workshops; Copy of signed visit sheets, field staff notes, schedule and photos	
	Activity 3.1.1	Solicit recommendations for members of the Client Choice team; hold a meeting	Solicitation prepared; meeting organized and held	Printed copy of solicitation and responses; copy of attendance and meeting	
	Activity 3.1.2	Discuss the purpose of the team and ask volunteers. Select final team members.	Prepare plan for the meeting	Copy of team list	
	Activity 3.1.3	Assess individual capabilities and interests	Prepare survey	Copy of survey	
	Activity 3.1.4	Assign team member groups and duties	Prepare group list	Copy of group list	
Output 3.2	10% of 500 families participated in a survey to gain a better understanding of community member food preferences.		100 families participate in a survey and express their level of interest and what they would like to grow	Copy of an analysis report of survey	
	Activity 3.2.1	Develop a survey designed to gather information about community member interest	Survey prepared	Copy of survey	

	Activity 3.2.2	Work with volunteers and community garden team members to present the	Community garden team members and volunteers presented the survey to 100	Copy of survey results	
	Activity 3.2.3	Tabulate results of the survey	The results of the survey were tabulated	Copy of report on survey tabulation	
Output 3.3 [sub-components of the sub-goal, which when added together describe the sub-goal]		Work with a nutritionist to fill in gaps in the list and to develop a simple family nutrition workshop for community members and staff alike.	100 families learn the health benefits and techniques of planning and utilizing home gardens for family nutrition and adopt it for 12 months	Copy of sign-in sheets and photos of the workshops; Copy of signed visit sheets, field staff notes, schedule and photos	
	Activity 3.3.1	Identify a nutritionist willing to partner on the project and make an appointment	A nutritionist has been identified and an appointment made	Name of nutritionist and date of appointment	
	Activity 3.3.2	Present findings from community survey	The nutritionist was presented with the results of the community garden survey	Copy of report on the results of the community garden survey	
	Activity 3.3.3	Compare the food gaps to the programs above to determine feasibility in filling the gaps.	The nutritionist identified food gaps	Copy of the list of food gaps	
	Activity 3.3.4	Ask nutritionist to identify nutritionally sound food choices	The nutritionist identified necessary sound food choices	Copy of the sound food choices	
	Activity 3.3.5	Compare nutritionist's list to survey list and develop a finalized list	The nutritionist list was compared to the community members list and appropriate finalized list was developed	Copy of finalized list	
Output 3.4		Use this information to determine feasibility and develop a detailed working plan, budget and timeframe.	A detailed plan, budget, and timeframe for launching the community garden program has been developed or revised.	Copy of detailed plan, budget, timeframe	
	Activity 3.4.1	Develop or revise a detailed log frame for the client choice program	A detailed log frame was completed	Copy of the detailed log frame	
	Activity 3.4.2	Develop or revise a detailed budget for the client choice program	A detailed budget was completed	Copy of the detailed budget	
	Activity 3.4.3	Develop or revise a detailed timeframe for the client choice program	A detailed timeframe was completed	Copy of the detailed timeframe	
	Activity 3.4.4	Develop or revise a detailed log frame for the client choice program	A detailed log frame was completed	Copy of the detailed log frame	
Output 3.5 [sub-components of the sub-goal, which when added together describe the sub-goal]		20% of 500 families participated in workshops and follow-up in family nutrition and client choice planning for nutrition and follow up for 3 months.	100 families learn the health benefits of a client choice program family nutrition and adopt it for 6 months	Copy of sign-in sheets and photos of the workshops; Copy of signed visit sheets, field staff notes, schedule and photos	
	Activity 3.5.1	Develop workshop lesson plan; collect/develop workshop materials	Lesson plan prepared, workshop materials collected	Printed copy of lesson plan, delivery or purchase receipts of materials – or photos	
	Activity 3.5.2	Arrange workshop meetings with communities	Prospective attendees filled in sign-up sheets for workshops & schedules prepared	Copy of sign-up sheet; copy of schedule	
	Activity 3.5.3	Present workshops	Members of 100 families attend workshops on hand washing	Copy of sign-in sheets and photos of the workshops	
	Activity 3.5.4	Provide 3 months follow-up	Families visited once a month for 3 months after workshops	Copy of signed visit sheets, field staff notes, schedule and photos	
Output 3.6 [sub-components of the sub-goal, which when added together describe the sub-goal]		Fine-tune the client choice program based upon the tests and officially launch a simplified 60 day pilot program	A simplified 60 day pilot program for the client choice program based has been launched	Copy of signed visit sheets, field staff notes, schedule and photos	
	Activity 3.6.1	Develop an organizational and volunteer schedule	Organizational and volunteer schedule prepared	Copy of organizational and volunteer schedule	

	Activity 3.6.2	Have a final meeting with team to clarify details	A final meeting with team to clarify details was held	Copy of meeting notes	
	Activity 3.6.3	Lay out first client choice food choices	First weekly client choice event accomplished	Copy of pickup and delivery documents	
	Activity 3.6.4	Evaluate first client choice event and fine tune program	The first client choice event was evaluated and the program fine-tuned	Copy of evaluation notes	
	Activity 3.6.5	Evaluate first 30 days pilot program	The first 30 days of the program were evaluated and the program fine-tuned	Copy of evaluation notes	
	Activity 3.6.6	Evaluate pilot program prior to full program launch	The pilot program was evaluated prior to full program launch	Copy of evaluation notes	