**Online Learning: OL 203 Designing and Funding Non Profit Projects. The Community Focus**

**Center for Sustainable Development:** <https://nonprofit.csd-i.org/ol-203-designing-and-funding-non-profit-programs-3/>

**Field Assignment 5. Example Lesson Plan**

**Lesson Plan: Leading a Participatory Teambuilding Workshop: Forming a Community Garden Committee**

**3 hours**

**PURPOSE:** What workshop participants will be able to do as a result of the lesson.

**Objective 1:** Participants will understand the importance of having a community management committee.

**Objective 2:** They will understand the step-by-step procedures for forming a committee and nominating members.

**Objective 3:** They will understand the importance of organizing the different facets of the committee.

**MATERIALS**

* Large sheets of newsprint and tape. Colored markers.

**BEGINNING OF LESSON:**

**Activity 1. 45 minutes (including a 15 minute ice-breaker). Introduction to the benefits of forming a committee.**

**Purpose:** Participants will understand the importance of having a community garden committee.

**What to do.**

1. Ice Breaker: Introductions.
2. Introduction to workshop: Tell the participants what they’ll be able to do as a result of the lesson.
3. Discuss the challenges that community members face without an abundance of nutritious food.
4. Discuss how a committee can create a plan for creating a community garden.
5. Discuss how a committee can provide direction, consistency, and long term sustainability.
6. Discuss how a committee can help gardeners sustain improved gardening practices that can improve family nutrition.

**Activity 2. 60 minutes. Forming a community management committee**

**Purpose:** They will understand the step-by-step procedures for forming a committee and nominating members.

**What to do**

1. Discuss different ways that management committees can be formed.
2. Discuss the skills that members of the management committee will need to develop over time.
3. Suggest that an interim, volunteer committee could in six months develop the ultimate committee, set goals, and establish a plan.
4. Ask the group to suggest a maximum number of committee members.
5. Ask for volunteers from the group to join an interim committee.

**15 Minute Break**

**Activity 3. 20 minutes. How to get started?**

**Purpose** Participants will learn how to develop an initial plan for getting started on this program.

**What to do.** First, schedule the next committee meeting where the committee will begin the six-month organizational process.

1. Review project activities and make an activity list they would like to be in charge of.
2. Develop an outline of the next steps to take during the first six months. Suggestions for the next steps could be:

* To look at the strengths of the committee members.
* Seek training for six months in developing and managing a committee.
* Develop a six month plan to develop the committee’s structure, establish member selection criteria, ensure gender and marginalized community member inclusiveness, and set goals.
* Develop a 12 month plan
* Assign specific responsibilities to specific committee members.

**Activity 4. 30 minutes. Conclusion.**

**Purpose:** To reinforce what has been learned.

**What to do**

1. Discuss and review what has been learned.
2. Make sure that there are no more questions and that everyone understands what happened in this process.

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